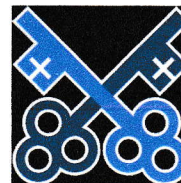


Peterston-super-Ely Community Council Cyngor Cymuned a Llanbedr-y-Fro



Minutes of the multilocation Council Meeting
held at 19:35pm on the 6 March 2023.

Present: Councillors: David Moody-Jones, CHAIR,
David Cross, John Drysdale, Darren Meir, Abigail Phillips
and Huw Potter.

Also Present: Catherine Craven, Clerk.

- 226. An apology received from Councillor Shân Firth was noted.
- 227. No declarations of interest were made.
- 228. No person from the public or press were present.
- 229. It was **AGREED** that the vacancy on the council be advertised on Facebook and the Parish Magazine.
- 230. It was **AGREED** that the minutes of the February Meeting were confirm as a correct and duly signed by the Chair.
- 231. Councillor Morgan, Vale of Glamorgan Council sent an apology.
- 232. Correspondence from the Council listed below was noted; emails had been forwarded to Members;
 - a) GVS Health Social Care & Wellbeing e-bulletin
 - b) Longwood and Gwern y Steeple
 - c) Planning committee – 1st March
 - d) Calendar of Meetings 2023/24
 - e) GVS Health Social Care & Wellbeing ebulletin 2.3.2023
- 233. No comments were made for the planning application:
 - a) Planning Application No. 2023/00094/FUL (GW)
Location: Maerdy Newydd Farm, Bonvilston
Proposal: Proposed alterations upgrading and extensions to existing farmhouse including demolition of existing sub-standard pool room and replacement with new games room, changing room and plant room, including retention of proposed garage as approved 2021/00318/FUL;
 - b) Planning Application No. 2023/00168/FUL (GW)
Location: Rose Paddock, Pont Sarn Lane
Proposal: Retention of wooden stables and new agricultural building for machinery and livestock;
 - c) Planning Application No. 2023/00183/FUL (HW)
Location: Sycamore Court, Trehedyn Lane
Proposal: Construction of an agricultural barn on farmland that is being actively farmed
 - d) Planning Application No. 2023/00180/FUL (GW)
Location: Kailily Farm, Cnepyn Lane
Proposal: Proposed partial conversion of existing stable block to form agricultural workers dwelling.

Signed: CHAIR

Date: 31 April 23

234. It was **AGREED** that the Chair and Vice Chair liaise with St Nicholas with Bonvilston Community Council to identify and address issues or concerns raised by the Community Boundary review consultation.
235. PCSO Davies was not in attendance. It was **AGREED** that the Clerk emails to request the *Cuppa with a Coppa* be reinstated now that the Three Horse Shoes had reopened.
236. Peterston Super Ely CiW Primary School's request to use the Memorial Field on Friday 23rd June to host a mini tag rugby competition was **AGREED**.
226. Accounts paid and received in February were noted.

Date	Payments	Ref	£
13-02-2023	Incoming Clerk CC Jan2023	92	502.31
13-02-2023	VoG Playground H & S Insp June 22-March 23	93	169.88
23-02-2023	ID Mobile FEB 2023	94	5.00
	Receipts		
22-02-2023	Churchyard - plot	21	800.00
14-02-2023	Allotment fee 1B	22	15.00
06-02-2023	Allotment fee 3A+B	23	30.00
07-02-2023	Allotment fee 5A+6A	24	30.00
13-02-2023	Allotment fee 5B	25	15.00
27-02-2023	Allotment fee 4A+B	26	30.00
28-02-2023	Vale of Glam SCGF Grant	27	1408.06

227. It was **AGREED** that the following Payments be approved.

06-03-2023	Edenvale - Crown Lifting	95	175.00
06-03-2023	Glamorgan Archives	96	50.00
06-03-2023	Rialtas	97	583.76
06-03-2023	Clerk's Pay and Expenses (CC) - FEB 2023	98	765.70
06-03-2023	HMRC - Salary	99	60.20
06-03-2023	Clerk's Pay and Expenses (TT) Feb 2023	100	93.04
06-03-2023	4Seasons Feb 2023	101	139.20
06-03-2023	Orbits IT	102	780.00
Awaiting	Village Christmas Tree	103	100.00
Bank details	Village Hall hire	104	80.00
31-3-2023	Clerk's Pay and Expenses (CC) March 2023	103	437.00

228. The Clerk had raised a query with the Village Hall invoice. Charges should be for four meetings only; November 2022, January, February and March 2023 meetings.
Councillors J Drysdale and A Phillips, were nominated to authorise the payments on-line.
Councillor D Moody-Jones would assist if required.
Councillor H Potter will contact the bank for this log-on details
229. It was **AGREED** that the Clerks hourly rate would increase from scale point 16 (£13.70) to 17 (£13.95) effective from 1st April 2023.
20:00 Officers from the Vale of Glamorgan Council's Housing in Rural Communities joined the meeting

226. The Chair welcomed Carol Price, Housing Strategy Coordinator and Nicola Biddiscombe, Rural Housing Enabler. Both provided an oversight of their roles and the opportunities to work collaboratively in our community. It was pointed out that a questionnaire had been previously drafted but not circulated. This will be investigated further by the officers.

20:15 Officers left the meeting.

230. The Bank Reconciliation to the 28 February 2023 was noted.

231. The Budget Review was noted.

232. The Clerk reported the new accounting software was now operational and copies of the Bank Reconciliation and Budget Review, in both the old and new formats, were provided to Members.

233. Following a review of the existing IT setup it was **AGREED** that the recommendations made in the Orbits IT report are implemented.

234. Correspondence tabled from One Voice Wales was noted. All e-mail with links had been forwarded to Members.

- a) Planning Aid Wales/One Voice Wales Online Event – 22 March 2023
- b) Cyber awareness training for councillors – presentation
- c) Cyfle Cymru Healthy Working Wales
- d) Training dates for February and March
- e) Important information – Section 6 Reports
- f) Annual Membership fee notice for 2023-2
- g) Nomination request for Kings New Year 2024 Honours
- e) Survey Money Questions 2023
- f) YC Asbestos sub group
- g) Vacancy – Team Band Rural Payments Wales Division x15
- h) New Survey to Measure Economic and Social Value of Adventure in Wales.Live Now!
- i) Important Network Events from Planning Aid Wales
- j) Heritage 2033 - a strategy for the National Lottery Heritage Fund's next ten years - newsletter content
- k) The Value of Planning and how it positively impacts our Welsh Communities - Online Event.

235. Having considered the Independent Remuneration Panel Report it was **AGREED** that;

- a) Determination 44: Mandatory payment of £156 towards the extra household expenses (including heating, lighting, power and broadband) of working from home.

A member wishing to decline payments must themselves write to their proper officer to do so.

It was noted that the £156 allowance should fall under the statutory provisions of section 316A ITEPA Income Tax (Earnings and Pensions) Act 2003 and the current amount that can be paid without attracting a tax liability is £6 per week Expenses and benefits homeworking: Homeworking expenses and benefits that are exempt from tax."

- b) Determination 4: Mandatory payment for the cost of office consumables required to carry out their role. Maximum allowance is up to £52 per year. Receipts must be presented to the Clerk for payment.
- c) Determination 43: Cost of Care or Personal Assistance. Members can claim reimbursement of necessary costs in relation to care of

dependent children and adults, subject to receipts. Limits are set out in the guidelines.

- d) The Council will reimburse, subject to limits set out in the guidelines, the actual costs for authorised duties of
 - i. Determination 46: Travel
 - ii. Determination 47: Subsistence
 - iii. Determination 48: Financial Loss
 - iv. Determination 49: Attendance Allowance
- e) Determination 50: Chair and Determination 51: Vice Chair. The Council will make available allowances of up to the maximum limit set in the guidelines (£1,500 and £500 respectively). The allowance is payable in full once the office is taken. A member wishing to decline payments must themselves write to their proper officer to do so.
- f) Determination 45: Senior Role. No payment to be made.
- g) Any payments made to a member who leaves or changes their role during the financial year should be reclaimed pro-rata.

236. The Risk Assessment Committee presented its report, the July 2022 Playground Reports is to be added as an appendage.
It was **AGREED** that Councillors D Moody Jones and D Muir check the headstones in the Churchyard and report back.
237. It was **AGREED** that a Task Group comprising of Councillors D Moody-Jones, J Drysdale and the Clerk to considered the Risk Assessment and make recommendations on the necessary action, and beyond that to consider improvements to Community Council assets and suggestions for projects for improving community provision and well-being.
Councillor D Cook left 20:45pm
238. It was noted a quote of £504.00 had been received to re-aim MUGA floodlights. A date for this work to be carried has yet to be arranged. Councillor A Phillips will chase up.
239. It was **AGREED** that Councillors D Moody-Jones, J Drysdale and H Potter meet with TaSG to discuss the Management Agreement and other matters arising.
240. Councillor J Drysdale urged Members to respond to the draft Annual Report. The outline structure will be re-sent to all Members to populate.
241. It was noted that the Council is not in compliance with Section 67 of the Local Government and Elections (Wales) Act 2021. Councillor A Phillips urged Members to respond to the Training Analysis template circulated.
242. The Chair urged Members to undertake their Code of Conduct training in accordance with the Standing Orders.
243. The next Community Liaison Meeting is on the 23rd March 2023, the Vice Chair is unable to attend. No Members were available to attend in her place. An apology will be sent.
244. Due to Bank Holidays, it was **AGREED** that the next meeting dates are changed to Monday the 3rd of April and the 15th of May.

21.04pm Meeting closed.